

ST. ALBERT TREKKERS VOLKSSMARCH CLUB
Executive Meeting
St. Albert Inn, St. Albert, Alberta
June 25, 2008

Present: David Hall, Dave Luscombe, Duane Spurrier, Peter Van Bostelen, Sharon Pomeroy, Janet Brandly, Sara McEwan, Kathleen Parr, Dagmar Lietz, Gordon Brandly, Lorna Allen, Rose Ramsum

Absent: Helen Rousseau, Clara Rosenow, Sylvia Fisher

1. **Call to Order and Introductions**

David Hall called the meeting to order at 7:10 p.m.

2. **Quorum Present**

A quorum was present.

3. **Approval of Previous Meeting Minutes**

Motion by Peter Van Bostelen that the minutes of April 10, 2008 meeting be approved with the following addition. "The Executive agreed to subsidize the T-Shirts up to \$10.00 for all members." Seconded by Dave Luscombe. Motion carried.

4. **Confirmation of Agenda Additions**

There were no additions to the Agenda.

5. **Items Arising from Previous Minutes**

a) **20th Anniversary**

Phyllis May agreed to organize the entertainment. The Mayor of St. Albert was approached and will not be available for this event. He may be available for the Past Trekkers Presidents' walk. The use of a tent was suggested. To be explored for the next meeting. Ann Appelman will coordinate the food. Email to be sent out emphasizing that this is a special event and attendance would be appreciated.

b) **Roles and Responsibilities**

Role descriptions were distributed with additions and/or deletions. To be previewed and finalized at the next meeting. Volunteers are required for the marathon event.

c) **2009 YRE and Events**

Proposed for 2008/2009 Trekkers' walks were distributed. Discussion followed. David Hall moved that we accept the proposal for the 2009 Events and YRE's as tabled. Seconded by Peter Van Bostelen. Motion carried.

Finalization of Athabasca walks event for next year to be determined following the walk event.

6. **Executive Member Reports**

President ~ Dave Hall

See attached report.

Vice President ~ Duane Spurrier.

No report.

2nd Vice President ~ Janet Brandly

No report.

Treasurer ~ Peter Van Bostelen

See attached report.

Secretary ~ Sharon Pomeroy.

Letter sent to Alberta Corporate Registry verifying new executive members.

Trail Blazer ~ Sara McEwan

See attached report.

Membership ~ Kathleen Parr

See attached report.

Past President

Dave Luscombe discussed the success of walks and new membership growth.

Care and Concern ~ Helen Rousseau

4 members are struggling with health: Jim Rousseau, Arnie Lerch, Millie Seitz, and Patti Prowse.

Membership ~ Kathleen Parr

See attached report.

Historian ~ Clara Rosenow

Not present.

Social Convenor ~ Dagmar Lietz

Dagmar to contact Tim Horton's to support events such as Triathlon and Oktoberfest.

Newsletter ~ Sylvia Fisher

Not present.

Web Master – Gord Brandly

Gord is in process of establishing a committee for calendar development and streamlining the Trekker's website. New trekker executive to be undated on the website.

Publicity/Advertising

Lorna to follow up on updating the Trekker information board.

7. **New Business**

a) **Trekker Business Cards**

Sara had originally suggested business cards to give out to interested walkers. Motion made by David Hall that we order 1,0000 St. Albert Trekker business cards. Lorna to look into and finalize with David. Seconded by Sara. Motion carried.

b) **Nordic Walking Pole Demonstration**

A Trekker member suggested we have a pole demonstration at one of the events. Kathy will approach Richard to see if this would be possible at 6:15 p.m. just prior to a Tuesday evening walk. Tabled for further discussion.

c) **Fee for Walkers**

It was discussed whether a fee should be charged for all walkers whether or not they are registered in an IVV event program involving stamping of event and/or distance record books. Further discussion tabled.

d) **New Walkers Payment of Fees**

It was discussed whether or not new walkers should pay for first IVV Awards Program event and distance record books. Further discussion tabled.

e) **David Phillips**

David Phillips' proposal regarding the voluntary collection of additional monthly member fees in support of ongoing programs was discussed. Further discussion tabled.

f) **SAMBA** (St. Alberta Minor Baseball Association)

SAMBA charges \$450.00 for hall rental for each event. Peter will handle negotiation of fees.

g) **September 20 Special Event**

It was suggested that we hold a special group YRE for litter pick-up on September 20. Starting point would be St. Albert City Hall at 10:00 a.m. The triathlon route was suggested. David Luscombe to follow up on supplies.

h) **Advertising**

David Hall to work with Sharon to draft simple advertising brochure for distribution to local recreation organizations and retailers.

8. **Next Meeting**

The date of the next meeting is October 8, 2008, 7:00 p.m. at St. Albert Inn.

9. **Adjournment**

Motion by Dave Luscombe that the meeting be adjourned at 9:55 p.m. Seconded by Gordon Brandly. Motion carried.

President's Report – June 25, 2008

- After three months on the job, I am starting to feel under control.
- The spring events have gone well with tons of help from everyone.
- We are getting a good turnout of new walkers and I have asked Dave to work with them.
- The CVF AGM went smoothly. 2008 should see balanced books with regard to expenses equalling revenues. Unfortunately revenues from events and YRE's are falling.
- The CVF executive has quite a different look with people in new roles.
- Focus for the next period will be to ensure our big summer/fall events go well. Namely the Triathlon, Marathon and Oktoberfest.
- Also do what is needed to finalize the 2009 plans.
- I need to work with Janet, Gord, and Duane to ensure their roles are clear.
- I have come to realize a lot of people have been completing books but have not had them sent in. So hopefully we can all work with them to get them caught up this summer.

Treasurers Report for 25 June Executive Meeting (Unaudited)

Current Bank Balance 8052.74

Major Sources of Income

1	YRE	888.25
2	Events	556.00
3	Membership	950.00
4	Record Book Sales	483.00
5	VAA Rebate	861.32
Total Income		3738.94

Major Expenses

1	Record Book Purchases	532.00
2	Rentals (SAMBA & Pool)	660.92
3	Sanction Fees	2540.00
4	Photocopies	85.22
5	Postage/Newsletter	206.73
6	Promotion	945.00
7	Gifts	107.11
Total Expenses		5150.25

Net Income -1411.31

Number of YRE walkers as of 25 June for which I have received data are:

SAI # 1 – 66
SAI # 2 – 115
Cycle - 18
SAI # 3 – 87
Morinville – 17
Wolf Willow – 44
Beaumaris Lake – 70
Hermitage – 89
Sherwood Park (Yellowhead) – 26
Sherwood Park (Covered Bridge) – 59

MEMBERSHIP SUMMARY
25 June 2008
(Last Executive meeting 10 Apr 08)

Number of Memberships in:	St. Albert	37 (38)
	Edmonton	42 (38)
	Other Communities	33 (28)
Total Number of Memberships:		112 (104)
Total Number of People:		147 (135)
New Memberships since 10 Apr.		13 (1 rejoined)
No. of Communities:		15 (14)
Memberships that weren't renewed:		5 (21 not yet renewed this year)
Communities:	Beaumont	
	Brightsand Lake, SK	
	Camrose	
	Devon	
	Edmonton	
	Fort Saskatchewan	
	Jasper	
	Leduc	
	Millet	
	Morinville	
	Red Deer	
	Sherwood Park	
	St. Albert	
	Stony Plain	
	Wetaskiwin	

PHONE COMMITTEE

Everything is going well.

Trekkers Board Notes ~ Trail Blazer 2009 ~ Sara McEwan

TrailBlazer.	Opportunities to converse with/observe other clubs at CVF Development & Maritime tour. Sawdust for marking. Take some?
Pre-Walks (13)	Good current roster . Committed group out the week before
Marking (8)	Substantial support from experienced markers Fledgling markers emerging. Plan to train 3 new markers in next month. Marking in advance of walk going well for me. Feedback?
Recruitment Ongoing	Markers & Pre-walkers. Encourage to check it out.
Recruitment Strategies	Acknowledge volunteers at walks. Profile club volunteer effort Email invite to all Trekkers members (April). Roster circulated at Board meeting/events Offers of training clinics & one on one. Marking tip sheet for new markers. Send Email updates to rosters on upcoming walks. Article for upcoming Trekkers newsletter. Board members talk it up.
Route Improvements	Cardiff: Walk instructions created & km confirmed. Existing Walks Route will be lengthened for 2009. Triathlon Bike Route: 30 km bike route created. PvB. Marathon: Short route will be lengthened for 2008. St. Albert YRE tune-up/walk highlights. PvB. Sample. Sawdust for marking. Take some?
New 2008 Walks	Athabasca: Trailblazer support to route development July 7th.
Appreciations	For walk support & Email consultation on 2009 planning and routes.

DUTIES OF THE EXECUTIVE
Trekkers 2008-2009

PRESIDENT

- Is responsible for the overall running of the Club
- Ensures all required facilities are booked
- Ensures all pertinent permits are obtained and displayed at said events
- Ensures an insurance policy is obtained.
- Ensures all walks and Year Round Events are registered and paid for
- Chairs all meetings
- Acts as a liaison with Volksmarch Association of Alberta (VAA) and the Canadian Volkssport Federation (CVF)
- Ensures walk registration sheets are kept for three years for Insurance purposes
- Turns over all monies with receipt to Treasurer from walks and book sales
- Ensure IVV flag and signage is at all events
- Ensures all reports are completed and submitted i.e.
 - End of event statistics
 - Partners in Parks statistics
 - Grants reports
- Acts as liaison with other organizations
- Files with Societies Act the new Executive List and Financial Statement annually by September
- Provides VAA a copy of the Executive List, minutes to our AGM and Financial Statements annually at the VAA AGM
- Makes sure all dues are paid in September to the CVF and the VAA
- Interfaces with YRE Walk Box Volunteers
- Co-ordinates the schedule of events and YRE's for inclusion into the annual VAA calendar

VICE PRESIDENT

- Ensures registration table is staffed.
- Ensures stamp table at the end of each event is staffed
- Takes over from the President when the President is not available.
- Informs Executive members of upcoming meetings

SECOND VICE PRESIDENT

- Solicits volunteers for events as required i.e.
 - Triple Event and Marathon week-end in July
 - Mountain walks
 - Oktoberfest
- Looks after Information Box and takes to Major Events for members to use

Past President

- Assists the President in the transition to the President's role
- Assembling new member kits
- Responsible for working with new walkers and new club members
 - Explaining how the books work
 - Explaining YRE's
 - Explaining special programs
 - Generally holding new members hands until they are comfortable with how Volkssport works

TREASURER

- Issues cheques as required for the running of the Club i.e.
 - expenses for events for Social Convener & President
 - expenses to cover the newsletter costs
- Ensures cheque book and financial records are kept up to date and balanced
- Receives and deposits monies from the President and Membership Secretary
- Sells IVV books as required and replenish as needed from Volksmarch Assoc. of Alberta (VAA)
- Ensure books are audited annually
- Ensure proper tax forms and documentation is provided to agencies as required i.e. tax forms
- Collects all monies from Trekkers YRE'S and deposit monies from YRE's
- Tabulates YRE stats on a quarterly basis
- Submit end of year YRE stats to VAA

RECORDING SECRETARY

- Records, compiles and distributes minutes from all meetings to Executive Officers
- Is responsible for all incoming and outgoing correspondence
- Works with the President to co-ordinate group YRE's

TRAIL BLAZER(S)

- Scouts new trails
- Checks all trails prior to an event for distance, safety, rating and feasibility
- Produces map/direction sheet for walk events
- Acts as guide for guided walk
- Ensures trail is marked if required
- Ensures direction signs to Start Point are in place prior to the event

PUBLICITY

- Ensures all Trekkers events are advertised in/on as many venues as possible i.e. radio, television, newspapers
- Maintain a list of media contacts for each event each year

MEMBERSHIP SECRETARY

- Collects annual fees from members; ensure each renewing member receives a receipt, membership card,
- Provides new members a newsletter and club pin
- Turns over all membership fees to the Treasurer
- Keeps the membership application form, membership list and stats up to date
- Distributes copies of the membership list to other Executive Officers when requested
- In September, each year, gives current membership stats to VAA to register CVF records
- Ensures that newsletter Secretary receives a list of any new members and address changes before each newsletter goes out
- Keeps the lists of member's E-mail addresses up-to-date and sends out notes re: walking news as requested by the President
- Ensures that the Phoning Committee has current phone numbers for all members who do not have E-mail

SOCIAL CONVENER

- Ensures refreshments are available at all walks (water and cookies)
- Ensures that necessary items are at selected events i.e.
- Pot Lucks - coffee, plates, cutlery, napkins etc.
- Triple Event and Marathon week-end in July - fruit and snacks
- Mountain Walks - snacks, condiments for picnic
- Octoberfest - bratwurst, smokies, sauerkraut

NEWSLETTER SECRETARY

- Produces and distributes a newsletter four times a year, as required
- Complies and solicits pictures, articles and input for newsletter
- Takes recent Award Levels from Volkssport Canada and reports on them in our newsletter
- Emails newsletter to members with email addresses using the email distribution list from the Membership Secretary
- Distributes all other newsletters to members at walks or has them mailed with Canada Post
- Purchases paper, mailing labels and envelopes for newsletter

HISTORIAN

- Compiles newspaper articles and photos in album suitable for display
- Takes photos at our walks and significant events for newsletter or album
- Brings album and displays to social gathering for viewing i.e. March and November pot lucks

**Proposal for Trekkers Walks
2008 and 2009
June 23, 2008**

A. 2008 Events - Add two events to the 2008 calendar year.

1. Blackmud Creek/Twin Brooks - On September 27, 10:00 am registration for a 10:30 start
2. Downtown pedway – On December 20, 8:00 am registration for an 8:30 start

B. 2009 YRE's - Add three new YRE's and keep all the existing ones.

1. Blackmud Creek/Twin Brooks – Sharon would champion this walk and Sara and David will help get the route, walk box etc all in place.
2. Beaumont - Marlene now lives there and would like a YRE there and is willing to champion it. David would work with Marlene to get the YRE up and running.
3. Edmonton River View - Sara will champion this walk and Sharon and David will help Sara as needed to get the walk up and running.

C. 2009 Events - Add three new events and keep all the existing ones.

1. Blackmud Creek/Twin Brooks - Hold this on the last Sat in September
2. Downtown pedway - Hold on December 19
3. Sherwood Park - Hold on the Saturday of the May long weekend, in the afternoon after the VAA morning walk.

D. Potential Transfer of VAA Walks to Trekkers

1. St Albert – First Tuesday in June, St Albert Place, 6:30/7:00
2. Edmonton/Kinsmen Centre – First Tuesday in July, 6:30/7:00
3. Edmonton/Mill Creek – Second Tuesday in August, 6:30/7:00

E. Other Adjustments to 2009

1. Christmas Lights – Keep using the bus but change the three stops to Candy Cane Lane, Legislative Buildings, and City Hall
2. Litter Clean Up - Keep this as a group YRE in mid September but add it to our calendar of events
3. Add Beaumaris Lake on April 11 as a Group YRE

F. Summary Comes to 13 YRE's, 27 events and 3 group YRE's for 2009

**Trekkers Proposed 2009 Calendar Events
June 23, 2008**

- JANUARY Jan 1 @ 10:00 from St Albert Inn
Jan 24 @ 1:30 from Kingswood Park Shelter in St Albert
- FEBRUARY Feb 21 @ 1:30 from St Albert Place
- MARCH Mar 21 @ 2:30 from Samba in St Albert (AGM)
- APRIL **Apr 11 @ 2:00 from Beaumaris Lake in Edmonton (New Group YRE)**
Apr 18 @ 2:00 from Beaumont Activities Centre
- MAY May 9 @ 10:30 from Lacombe Park in St Albert (World Walking Day)
May 16 @ 1:30 from Kinsmen in Sherwood Park (Was group YRE in 2008)
- JUNE **June 2 @ 7:00 from St Albert Place in St Albert (Was VAA in 2007)**
June 13 @ 9:30 from Rousseau's Farm in Morinville
June 13 @ 1:00 from Cardiff Park
June 23 @ 7:00 from Gov't House Park in Edmonton
- JULY **July 7 @ 7:00 from Kinsmen in Edmonton (Was VAA in 2008)**
July 25 @ 8:00 from Kingswood in St Albert (Triathlon)
July 26 @ 6:30 from St Albert Place in St Albert (Marathon)
- AUGUST **Aug 11 @ 7:00 from Mill Creek Pool in Edmonton (Was VAA in 2008)**
Aug 25 @ 7:00 from St Albert Inn (Group YRE)
- SEPTEMBER Sep 12 @ 10:00 from Muskeg Creek Chalet in Athabasca
Sep 12 @ 1:30 from Muskeg Creek Chalet in Athabasca
Sep 19 @ 10:00 from St Albert Inn (Group YRE for litter clean up)
Sep 21 @ 6:30 from Kingswood in St Albert (Flashlight)
Sep 26 @ 10:00 from YMCA in South Edmonton (Twin Brooks/Blackmud Creek new walk)
- OCTOBER Oct 3 @ 8:30 from Dawson Park (Oktoberfest)
- NOVEMBER Nov 7 @ 2:30 from Samba in St Albert (Potluck)
- DECEMBER Dec 12 @ 7:00 from Westmount Mall in Edmonton (Christmas Lights bus)
Dec 19 @ 8:30 from down town Edmonton (Pedway new walk)

This proposal includes all 2008 Trekkers walks, 3 transfer events from VAA, 1 group YRE converted to an event, 3 brand new events, and 1 new group YRE.